

# **Special Notices**

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Railroad Guidebook

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Subcontractor's Registration

# **SPECIAL NOTICE**

## **APPRENTICESHIP AND TRAINING CERTIFICATION**

Public Act 93-00642, effective June 1, 2004, amends the Illinois Procurement Code. This impacts all bidders on IDOT projects that are not federally funded. In addition, the requirement also applies to subcontractors.

In accordance with the provisions of Section 30-22 (6) of the Illinois Procurement Code, the bidder must certify that it is a participant, either as an individual or part of a group, in the approved Apprenticeship and Training Programs applicable to each type of work or craft the bidder will perform with its own forces. Further, the bidder must certify that for work that will be performed by subcontract, each of its subcontractors, submitted for approval, either: (a) certification that the subcontractor is participating in an approved, applicable Apprenticeship and Training Program at the time of the bid; or (b) will, prior to commencement of performance of work, pursuant to this contract, begin participation in an approved Apprenticeship and Training Program applicable to the work of the subcontract. This requirement is located in the Proposal in Paragraph K. Apprenticeship and Training Certification.

This is not applicable to federal aid projects. This certification and the required information **must** be submitted with the bid. Bids submitted for state funded projects that do not contain the required information will be declared non-responsive and the bid **will not** be read.

**Paragraph K has been revised please read it carefully and submit all required information.**

## **SPECIAL NOTICE**

As a strategic part of the Department's DBE goal setting document, a new Special Provision is being inserted into proposals for the April 29, 2005 Letting requiring Contractors to make mobilization payments to their subcontractors.

## **SPECIAL NOTICE**

The Illinois Department of Transportation, with the concurrence of the Federal Highway Administration, will no longer allow DBE goal credit for the work category of supplier of petroleum products. DBE goal credit will only be allowed for the transportation costs associated with the transportation/hauling of such material.

This change is effective with the April 29, 2005 Letting. If you have any questions regarding this matter, please contact Mark Bennett at (217) 782-7526.

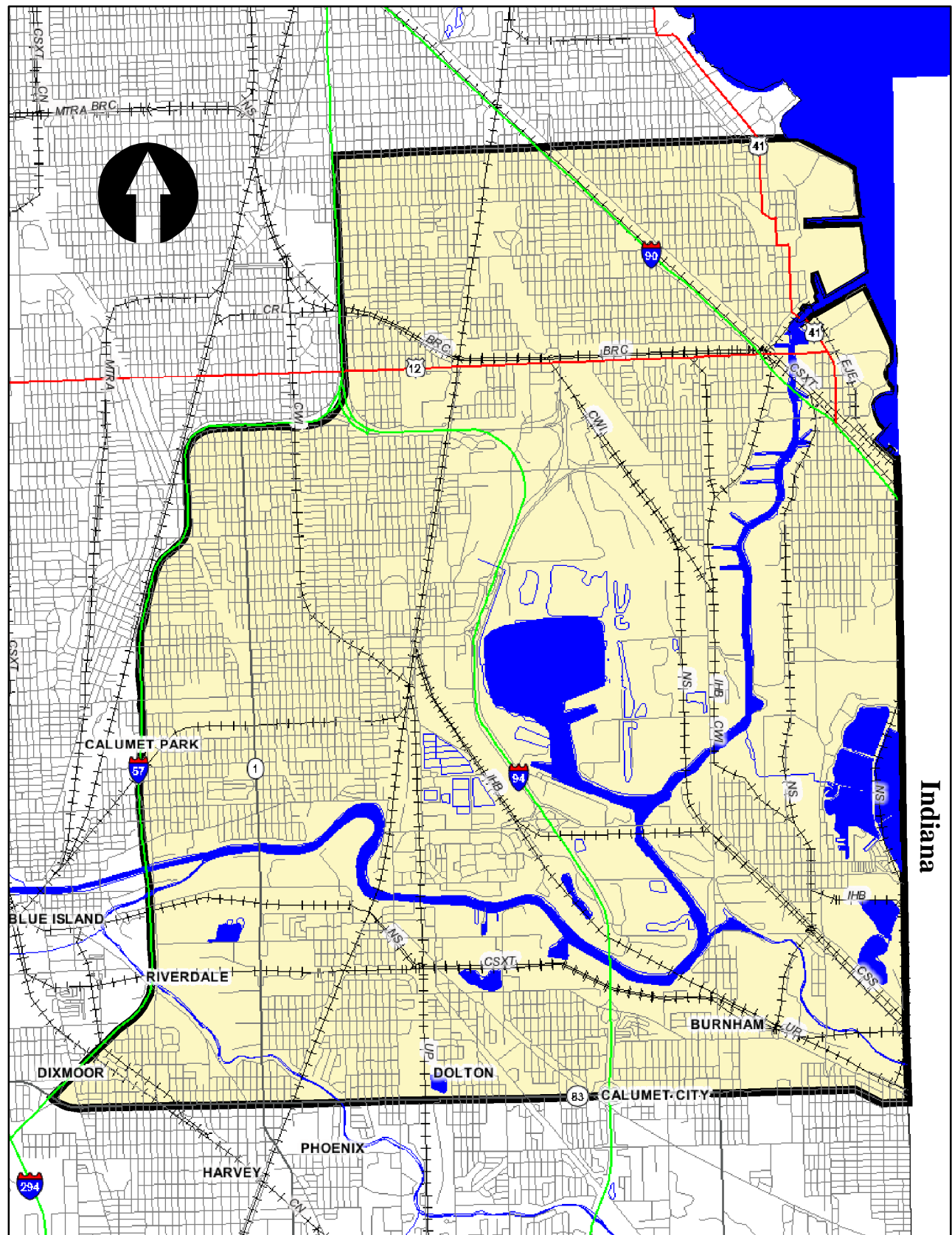
# **SPECIAL NOTICE**

## **DUST CONTROL**







Contractors bidding projects in Non-Attainment Areas and Maintenance Areas should take note that dust control per Article 107.36 will be required.

Following are four (4) maps, two (2) of which indicate the current Non-Attainment Areas and the other two (2) indicate the current Maintenance Areas. Contractors that anticipate working in these areas are advised to retain copies for future reference.

# Lake Calumet PM10 Non-Attainment Area



## Legend

- |  |   |
|--|---|
|  Interstates    |  Roads     |
|  US Highways    |  Railroads |
|  State Highways |  Streams   |

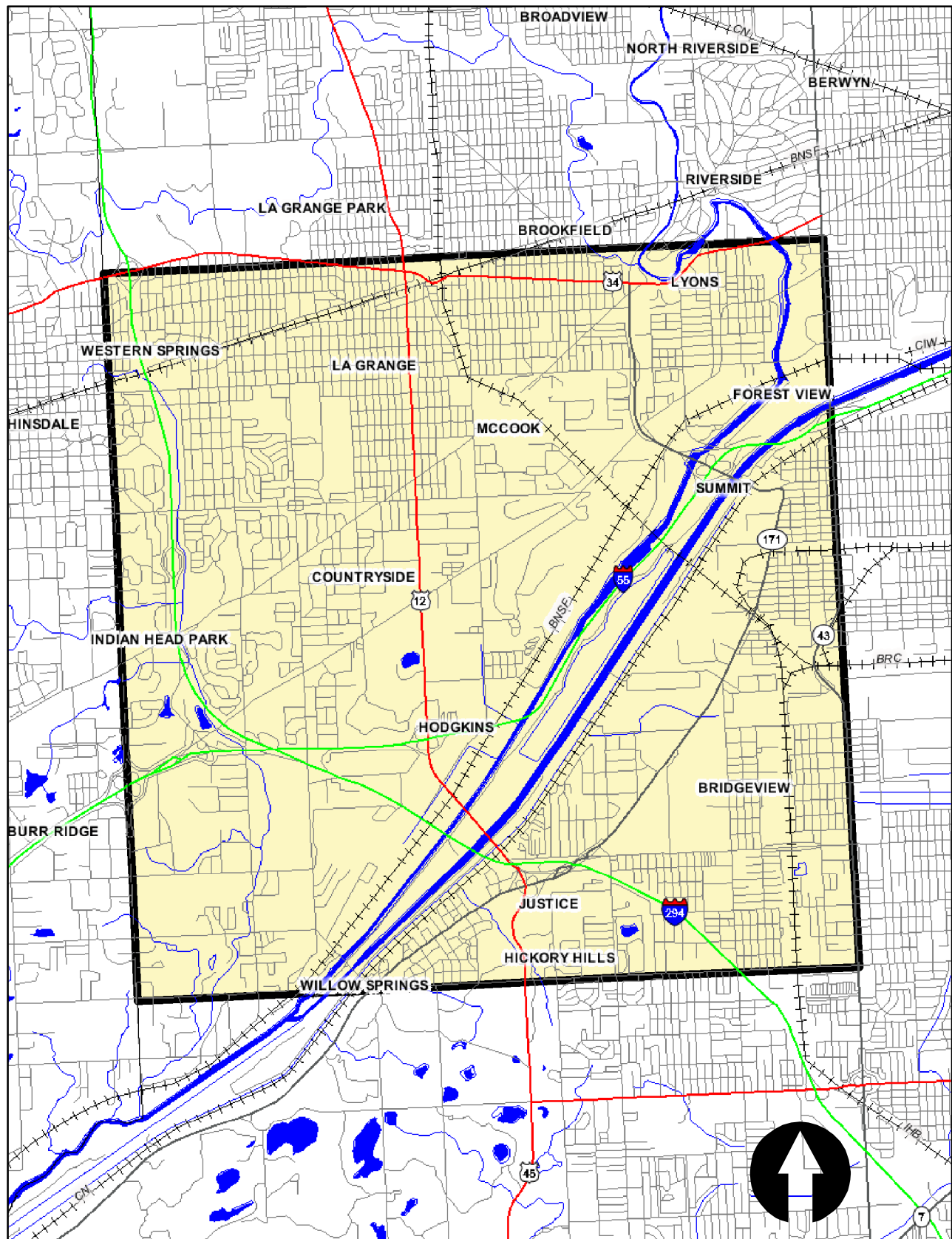


Illinois EPA







## Scale

0 0.5 1 2 Miles

# McCook PM10 Non-Attainment Area



## Legend

- |  |   |
|--|---|
|  Interstates    |  Roads     |
|  US Highways    |  Railroads |
|  State Highways |  Streams   |

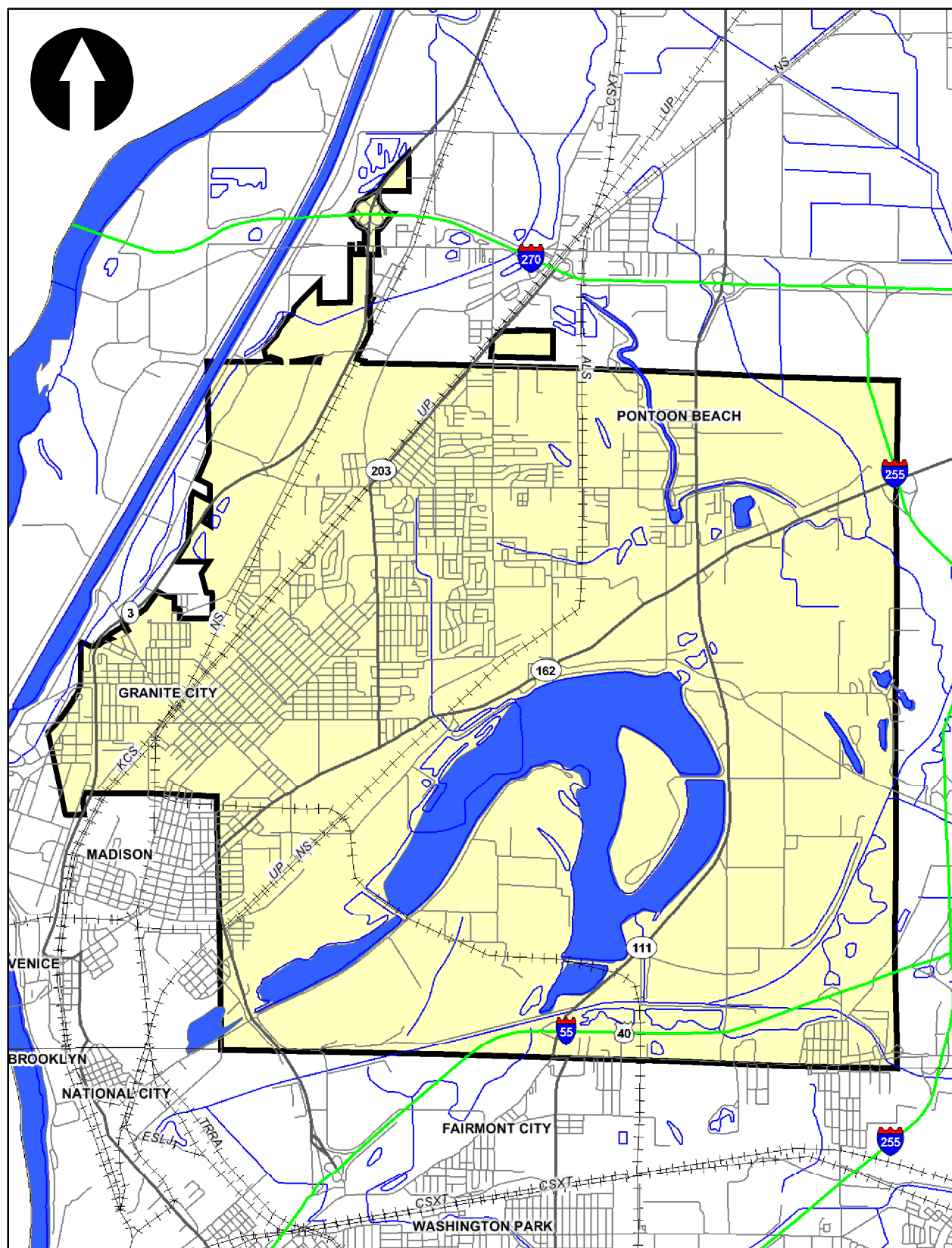


Illinois EPA







## Scale

0 0.5 1 2 Miles

# Granite City PM10 Maintenance Area



## Legend

- |  |   |
|--|---|
|  Interstates    |  Roads     |
|  US Highways    |  Railroads |
|  State Highways |  Streams   |



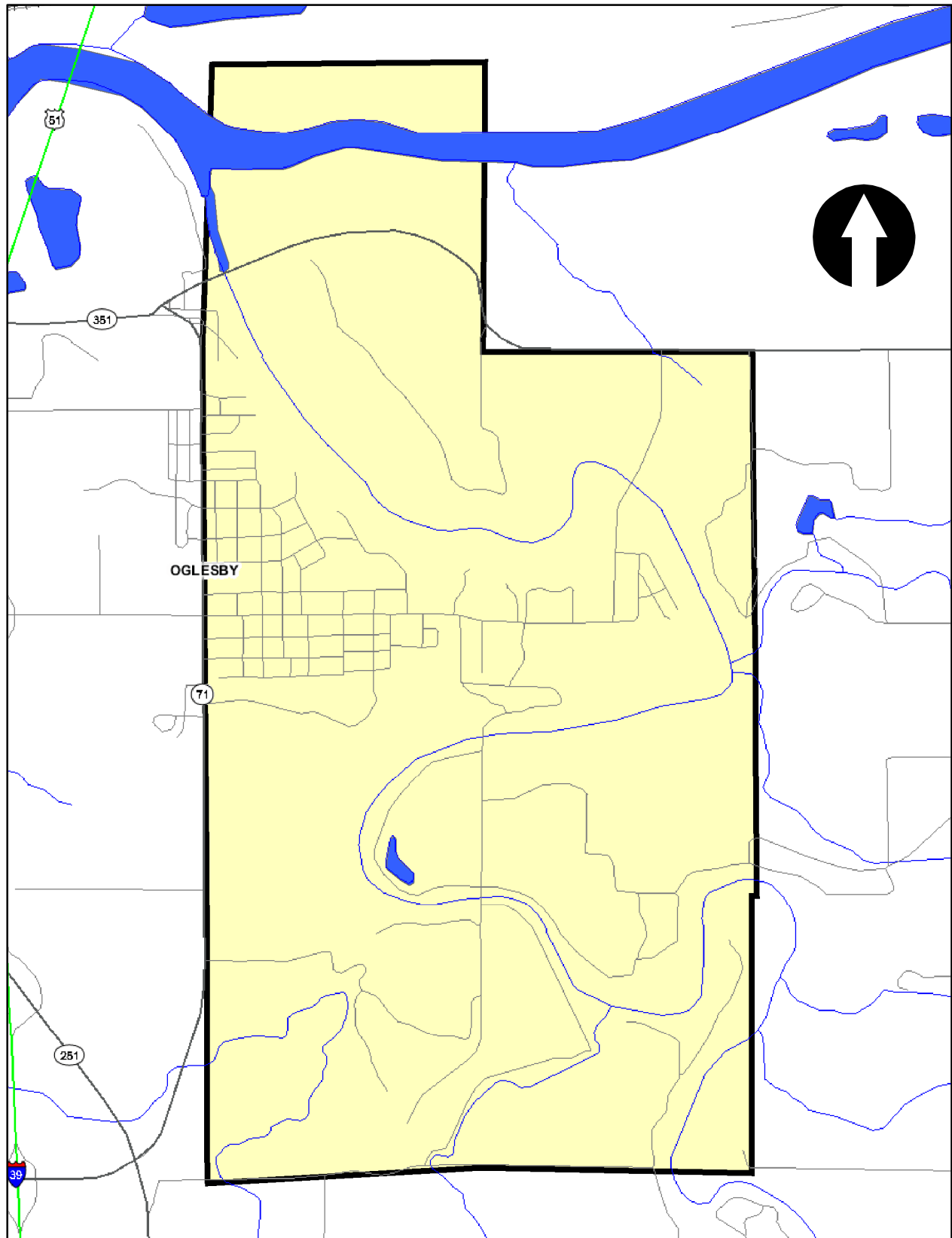
Illinois EPA

## Scale







0 0.5 1 2 Miles



# Oglesby PM10 Maintenance Area



## Legend

- |  |   |
|--|---|
|  Interstates    |  Roads     |
|  US Highways    |  Railroads |
|  State Highways |  Streams   |



Illinois EPA

## Scale

0 0.25 0.5 1 Miles

## Subcontractor Registration

Subcontractors interested in participating on contracts are required to register with the Department. Prequalified contractors, material suppliers and trucking companies are **NOT** required to register. Subcontractors can register electronically at the Department's web site, <http://www.dot.il.gov/>. At the home page click on "Doing Business". The subcontractor registration form is listed under Contractor Services. The registration form requires minimal information and can be completed in minutes. Confirmation, along with a registration number, will be received by e-mail in 1-2 days. Registration is valid for one year and will then require renewal. Questions may be addressed to the Prequalification Section, Bureau of Construction.

Phone: (217) 782-3413

E-mail: [COPPMMD@dot.il.gov](mailto:COPPMMD@dot.il.gov)

# **SPECIAL NOTICE**

## **GUIDE FOR WORKING WITH RAILROADS**

The Illinois Department of Transportation, Bureau of Construction, is making a new booklet available. Its title is Keeping Your Job On Track When Working With A Railroad. It offers contractors, IDOT field personnel and others a concise description of responsibilities and best practices when a railroad facility is located within a highway improvement project. It can be found on the IDOT internet site, on the Doing Business page, section (<http://www.dot.il.gov/dobuisns.html>), under the section titled Contractor Services. The link is entitled Guide For Working With Railroads.

# SPECIAL NOTICE

## LETTING OF APRIL 29, 2005 –

## RECEIPT OF BIDS

The Transportation Bulletin, Invitation For Bids correctly indicates bids will be accepted at the Harry R. Hanley Building 2300 South Dirksen Parkway, Springfield, IL until 10:00 a.m. prevailing local time April 29, 2005.

Unfortunately, a recent article in the media indicated the Department would be accepting bids for the April 29, 2005 Letting at the DBE Resource Center, 900 South Des Plaines, Chicago, IL.

Because of possible confusion, and to insure fairness, an additional bid box has been established for the April 29, 2005 Letting, **only**, at the DBE Resource Center, 900 South Des Plaines, Chicago, IL.

To avoid delays in the opening and reading of bids, contractors are **strongly** advised to submit their bids to the Harry R. Hanley Building 2300 South Dirksen Parkway, Springfield, IL.

If you have any questions, please feel free to contact Jim Duncan at (217) 782-7806.

# Bureau of Design and Environment

## Contractor Publications Electronic Subscription Service

To receive construction contractor related publications and reports through the free subscription service, please follow the instructions to subscribe. The information will be automatically e-mailed to the subscriber on the publish date. The following publications and reports are currently available for subscription:

### **IDOT Contractor's Packet**

Subscription listname: **IDOTContractorsPacket**

The IDOT Contractor's Packet automatically subscribes the requestor to **all** of the following publications and reports. Those not wishing to receive all of the following lists can subscribe to the desired lists individually.

### **IDOT Addendum Checklist**

The IDOT Addendum Checklist identifies all letting items that have been revised by addendum. The contractors should use this checklist to ensure they have incorporated into their plans and proposals all addenda that have been issued for each particular letting item. The checklist also identifies withdrawn and deleted items. The checklist is published regularly whenever addenda are processed.

### **IDOT Aeronautics Unit Price Tabulation of Bids**

The Aeronautics Unit Price Tabulation of Bids is a listing of all unit price bids on awarded jobs for the letting, sorted by letting item. The listing identifies the actual bidders, the as-read bid amounts, the corrected bid amounts (if applicable) and the low bidders. The listing is not published until jobs are awarded. Typically, Unit Price Tabulation of Bids listings begin to be published four to eight weeks after the letting, excluding the federal discretionary seeking projects placed on the March and August lettings. These may take several months before funds are secured and the projects awarded.

### **IDOT As Read Tabulation of Bids**

The IDOT As Read Tabulation of Bids is a listing of bids as they were read at the bid opening. The bid amounts are not checked at the time this listing is produced. This listing also includes a page which identifies all letting items for which the as read low bid was, prior to a post letting review, within a reasonable approximation of the Engineer's estimate. The listing is usually published by 4:30 p.m. of the day of the letting.

### **IDOT CBid Files**

The CBID files contain the pay items and quantities for a contract, as well as macros to prepare and print a bid. These files are in Excel 2002 (xls). CBID files are put on the Website as they become available. **It is your responsibility** to determine which, if any, addenda pertains to any project you may be bidding. **Failure to incorporate all relevant addenda may cause your bid to be declared unacceptable.** Note that the CBID filename is the same as the IDOT Contract Number. Please refer to the Transportation Bulletin – Notice of Letting for the correct contract number.

### **IDOT Construction Contractor's Transportation Bulletin – Notice of Letting**

The IDOT Construction Contractor's Transportation Bulletin – Notice of Letting is the official publication and invitation for construction bids by the Illinois Department of Transportation's Division of Highways, IDOT Division of Aeronautics and the Illinois Department of Natural Resources. The bulletin also contains information pertaining to pre-bid meetings, the DBE program and other current information. The bulletin will be published on the advertised publish date for each regularly scheduled letting. Special lettings will have applicable bulletins published at least 14 days prior to the letting on an as needed basis.

### **IDOT Corrected Tabulation of Bids**

The IDOT Corrected Tabulation of Bids is a listing of all bids for the letting, sorted by letting item. All bids have been recalculated and checked before this listing is produced. The listing identifies the eligible bidders, the actual bidders, the as-read bid amounts, the corrected bid amounts (if applicable) and the low bidders for the letting. The listing is usually published within 14 days after the letting.

### **IDOT Federal Wage Rates Listing**

The IDOT Federal Wage Rates listing identifies the current federal wage rates to be used by contractors for preparing bids whenever the construction activities are federally participating. The federal wage rates will be published 10 days prior to the letting date.

### **IDOT For Bid List of Bidders**

The IDOT For Bid List of Bidders is a compilation of all potential bidders who have been authorized to bid on each letting item for each letting. A separate list is compiled for each letting and the list is sorted by letting item. The list will be published several times with the last time being one day prior to the letting.

### **IDOT Letting Plans**

The IDOT Letting Plans (and proposals) are available on CD-ROM and on IDOT's Letting & Bidding Information page at: <http://www.dot.il.gov/desenv/delett.html>. Plans will be distributed as they become available.

### **IDOT Letting Proposals (Specifications)**

The IDOT Proposal is a booklet that contains the bidding package, schedule of prices, specifications and wage rate information for a selected job included on the letting. Some of these Proposals contain fold up (FUP) plans for the jobs. Although the Proposal contains all necessary information needed to bid, Authorization to Bid must be requested and received prior to the letting for a bid to the Department to be considered. Bids submitted without Authorization to Bid will **NOT** be considered. Proposals are available on CD-ROM and on IDOT's Web Site.

### **IDOT Local Roads Contractors Bulletin**

The Contractors Bulletin is a weekly publication advertising locally let and "material only, bids" for local agencies, counties, cities/villages, and road districts throughout the state. The bulletin is in three parts: (1) previous advertisements for two weeks, (2) new advertisements with a description of the job, the date and time of letting, description of the material needed for bidding and any other information, and (3) awarded projects identifying the successful bidder and the dollar amount.

### **IDOT News Flash from BDE**

The IDOT News Flash is important information released by the IDOT Bureau of Design and Environment which all contractors should read. This is information that becomes available after publication of the IDOT Construction Contractor's Transportation Bulletin – Notice of Letting.

### **IDOT Not For Bid List of Bidders**

The IDOT Not For Bid List of Bidders is a compilation of all parties who have requested plans and/or proposals. A separate list is compiled for each letting and the list is sorted by letting item. The list will be published several times.

### **IDOT Pay Item Report**

The Pay Item Report is a listing of all pay items on a letting. For each pay item, the listing identifies the quantity, letting item number, contract number, county, IDOT district office and the unit of measure.

### **IDOT Pay Item Report with Awarded Prices**

The Pay Item Report with Awarded Prices is a listing of all pay items on a letting. For each pay item, the listing identifies the quantity, letting item number, contract number, county, IDOT district office and the unit of measure. This report has an added column which is the awarded unit price of each item. The Pay Item Report with Awarded Prices will be published after the last item on the letting is awarded.

### **IDOT Unit Price Tabulation of Bids**

The IDOT Unit Price Tabulation of Bids is a listing of all unit price bids on awarded jobs for the letting, sorted by letting item. Whereas the As Read Tabulation of Bids and the Corrected Tabulation of Bids provide the sum total amount bid for each letting item, the Unit Price Tabulation of Bids provides the break down of all bids per line item unit price, and it is only provided for awarded jobs. The listing identifies the actual bidders, the as-read bid amounts, the corrected bid amounts (if applicable) and the low bidders. The listing is not published until jobs are awarded. Typically, Unit Price Tabulation of Bids listings begin to be published within three weeks after the letting and may continue for up to 60 days. Jobs through the Division of Aeronautics and the Department of Natural Resources are not included.

### **IDOT Weekly Transportation Procurement Bulletin**

The Weekly Procurement Bulletin is a source for announcements to the public and the construction industry regarding special notices, invitations to bid that do not qualify for the letting process, sole source procurements, emergency purchases, change orders which exceed \$30,000 and publishing the important dates relative to each highway construction project. The bulletin will be published each Wednesday.

## **INSTRUCTIONS FOR SUBSCRIBING**

Prepare an e-mail to the IDOT Subscription Server by using the following e-mail address and with the information as noted below:

1. Address the e-mail message to: [listserv@lists.dot.il.gov](mailto:listserv@lists.dot.il.gov)
2. Type the letters 'sub', a space and then the subscription listname in the body of the message. **Please Note: There are no spaces in the listname.**  
For example: **sub IDOTContractorsPacket** **(Do Not Include Any Other Text)**
3. Send the message.
4. A confirmation e-mail will be sent to you.
5. Click on the reply button and type OK in the body of the message and send the message back to IDOT.
6. Once the Department receives the OK, you will be added to the subscription list.
7. You will then receive a confirmation e-mail stating that you have been added to the list and automatically receive the publications and reports for which you have subscribed when they are published.

If you have any questions, please contact Tim Garman by phone at (217)524-1642 or by e-mail at [garmantr@dot.il.gov](mailto:garmantr@dot.il.gov)

**To subscribe to each item individually:**

**Follow the above subscription instructions. Substitute the appropriate listname for each item to which you want to subscribe. Please Note: There are no spaces in the listname and you must follow these steps for each list that you to want to receive.**

- **IDOT Contractor's Packet** *(Automatic Subscription to all of the following lists)*  
Subscription listname: **IDOTContractorsPacket**
- **IDOT Addendum Checklist**  
Subscription listname: **IDOTAddendumChecklist**
- **IDOT Aeronautics Unit Price Tabulation of Bids**  
Subscription listname: **IDOTAeroUnitPriceTabulationofBid**
- **IDOT As Read Tabulation of Bids**  
Subscription listname: **IDOTAsReadTabulationOfBids**
- **IDOT CBid Files**  
Subscription listname: **IDOTCBid**
- **IDOT Construction Contractor's Transportation Bulletin – Notice of Letting**  
Subscription listname: **IDOTBulletinNoticeOfLetting**
- **IDOT Corrected Tabulation of Bids**  
Subscription listname: **IDOTCorrectedTabulationOfBids**



- **IDOT Federal Wage Rates Listing**  
Subscription listname: IDOTFederalWageRatesListing
- **IDOT For Bid List of Bidders**  
Subscription listname: IDOTForBidListOfBidders
- **IDOT Letting Plans**  
Subscription listname: IDOTLettingPlans
- **IDOT Letting Proposals (Specifications)**  
Subscription listname: IDOTLettingProposals
- **IDOT Local Roads Contractor Bulletin**  
Subscription listname: IDOTLocalRoadsContractorBulletin
- **IDOT News Flash from BDE**  
Subscription listname: IDOTNewsFlashFromBDE
- **IDOT Not For Bid List of Bidders**  
Subscription listname: IDOTNotForBidListOfBidders
- **IDOT Pay Item Report**  
Subscription listname: IDOTPayItemReport
- **IDOT Pay Item Report with Awarded Prices**  
Subscription listname: IDOTPayItemAwarded
- **IDOT Unit Price Tabulation of Bids**  
Subscription listname: IDOTUnitPriceTabulationOfBids
- **IDOT Weekly Transportation Procurement Bulletin**  
Subscription listname: IDOTBulletinWeeklyProcurement

### **INSTRUCTIONS FOR UNSUBSCRIBING**

Prepare an e-mail to the IDOT Subscription Server by using the following e-mail address and with the information as noted below:

1. Address the e-mail message to: [listserv@lists.dot.il.gov](mailto:listserv@lists.dot.il.gov)
2. Type the letters 'signoff', a space and then the subscription listname in the body of the message. **Please Note: There are no spaces in the listname.**  
For example: **signoff IDOTContractorsPacket (Do Not Include Any OtherText)**
3. Send the message.
4. A confirmation e-mail will be sent to you removing you from the subscription list.

**Note: You must follow these steps for each list that you no longer want to receive.**

If you have questions, contact Tim Garman at (217)524-1642 or at [garmantr@dot.il.gov](mailto:garmantr@dot.il.gov).

# Electronic Subscription Service

## Bureau of Design and Environment Manual and Procedure Memorandum Updates

To receive updates related to the BDE Manual and BDE Procedure Memorandums through the free subscription service, please follow the instructions for subscribing. The information for both the items will be automatically e-mailed to the subscriber upon release for publication.

### **Bureau of Design and Environment Manual**

The *Bureau of Design and Environment Manual (BDE Manual)* has been prepared to provide uniform policies and procedures for the Department and consultant personnel preparing Phase I studies and reports and contract plans for Department. The *BDE Manual* presents most of the information normally required for location, design and environmental evaluation of highway construction projects on the state highway system. The *BDE Manual* is available on CD-ROM and IDOT's Doing Business/Manuals-Memorandums/Bureau of Design and Environment Manual & Memorandums page at: <http://www.dot.il.gov/desenv/bdemanual.html>

### **BDE Procedure Memorandums**

The *BDE Procedure Memorandums* are used as a means to implement changes in procedures, policies, directives, and/or criteria in the interim between issuance of updates to the *BDE Manual*. The designer should refer to these when using the *BDE Manual* until such time as they are superseded or incorporated into an updated edition of the *BDE Manual*. BDE Procedure Memorandums are available on IDOT's Doing Business/Manuals-Memorandums/Bureau of Design and Environment Manual & Memorandums page at: <http://www.dot.il.gov/desenv/bdemems.html>

## **INSTRUCTIONS FOR SUBSCRIBING**

### **Please Note:**

**By subscribing to the IDOTBDEManualUpdates list, you will receive both the Bureau of Design and Environment Manual and Procedure Memorandum Updates**

Prepare an e-mail to the IDOT Subscription Server by using the following e-mail address and with the information as noted below:

1. Address the e-mail message to: [listserv@lists.dot.il.gov](mailto:listserv@lists.dot.il.gov)
2. Type the letters 'sub', a space and then the subscription listname in the body of the message. **Please Note: There are no spaces in the listname.**  
Example: **sub IDOTBDEManualUpdates**  
**(Do Not Include Any Other Text)**
3. Send the message.
4. A confirmation e-mail will be sent to you.
5. Click on the reply button and type OK in the body of the message and send the message back to IDOT.
6. Once the Department receives the OK, you will be added to the subscription list.
7. You will then receive a confirmation e-mail stating that you have been added to the list and automatically receive the publications and reports for which you have subscribed when they are published.

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2. Type the letters 'signoff', a space and then the subscription listname in the body of the message. **Please Note: There are no spaces in the listname.**  
Example:   **signoff IDOTBDEManualUpdates**  
                  **(Do Not Include Any Other Text)**
3. Send the message.
4. A confirmation e-mail will be sent to you removing you from the subscription list.

If you have questions, contact Tim Garman at (217)524-1642 or at [garmantr@dot.il.gov](mailto:garmantr@dot.il.gov)

# Electronic Subscription Service

## Highway Standards

To receive updates related to the Highway Standards through the free subscription service, please follow the instructions for subscribing. Subscribers will be automatically emailed upon release of revisions to the Highway Standards.

### Highway Standards

These drawings show the details of various construction items and are considered part of the plans. The Highway Standards applicable to a particular contract are referenced on the cover sheet of the plans.

The Highway Standards are only available electronically. To access them, please visit the Department's website at <http://www.dot.il.gov/desenv/hwystds/stds.html>

### **INSTRUCTIONS FOR SUBSCRIBING**

Prepare an e-mail to the IDOT Subscription Server by using the following e-mail address and with the information as noted below:

1. Address the e-mail message to: [listserv@lists.dot.il.gov](mailto:listserv@lists.dot.il.gov)
2. Type the letters 'sub', a space and then the subscription listname in the body of the message.  
**Please Note: There are no spaces in the listname.**  
Example:     **sub IDOTHighwayStandards**  
                  **(Do Not Include Any Other Text)**
3. Send the message.
4. A confirmation e-mail will be sent to you.
5. Click on the reply button and type OK in the body of the message and send the message back to IDOT.
6. Once the Department receives the OK, you will be added to the subscription list.
7. You will then receive a confirmation e-mail stating that you have been added to the list and automatically receive the publications and reports for which you have subscribed when they are published.

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2. Type the letters 'signoff', a space and then the subscription listname in the body of the message.  
**Please Note: There are no spaces in the listname.**  
Example:     **signoff IDOTHighwayStandards**  
                  **(Do Not Include Any Other Text)**
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If you have questions, contact Tim Garman at (217)524-1642 or at [garmantr@dot.il.gov](mailto:garmantr@dot.il.gov)

## **NOTICE TO ALL BIDDERS**

### **TO REPORT BID RIGGING, BIDDER COLLUSION OR OTHER FRAUDULENT ACTIVITIES**

The U.S. Department of Transportation (USDOT) maintains a Hotline Complaint Center and operates a toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., eastern time. Anyone with knowledge of possible bid rigging, bidder collusion, DBE fraud or other fraudulent activities should use the following hotline number or address to report such activities:

#### **Hotline Number:**

(202) 755-1855 or 800-424-9071

#### **Hotline Address:**

Office of Inspector General  
P. O. Box 23178  
L'Enfant Plaza Station  
Washington, D.C. 20024-0178

The hotline is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of USDOT's Inspector General. All information will be treated confidentially and caller anonymity will be respected.

## LETTING SCHEDULE FOR 2005 THROUGH 2006

Transportation Bulletin Date	Pre-Qualification "Cut Off" Date	Joint Venture "Cut Off" Date	Bid Authorization "Cut Off" Date	Letting Date
03/25/2005	04/01/2005	04/08/2005	04/12/2005	04/15/2005
03/25/2005	04/08/2005	04/22/2005	04/26/2005	04/29/2005
05/13/2005	05/27/2005	06/10/2005	06/14/2005	06/17/2005
07/01/2005	07/15/2005	07/29/2005	08/02/2005	08/05/2005
08/19/2005	09/02/2005	09/16/2005	09/20/2005	09/23/2005
10/14/2005	10/28/2005	11/14/2005	11/15/2005	11/18/2005
12/09/2005	12/30/2005	01/13/2006	01/17/2006	01/20/2006
02/03/2006	02/17/2006	03/03/2006	03/07/2006	03/10/2006
03/24/2006	04/07/2006	04/21/2006	04/25/2006	04/28/2006
05/12/2006	05/26/2006	06/09/2006	06/13/2006	06/16/2006
06/30/2006	07/14/2006	07/28/2006	08/01/2006	08/04/2006
08/18/2006	09/01/2006	09/15/2006	09/19/2006	09/22/2006
10/13/2006	10/27/2006	11/13/2006	11/14/2006	11/17/2006

# Special Notice Regarding IDOT Proposals, Authorization To Bid & Requests For Plans & Proposals

## ABOUT IDOT PROPOSALS

All proposals issued by IDOT are potential bidding proposals. Each proposal contains all Certifications and Affidavits, a Proposal Signature Sheet and a Proposal Bid Bond required for Prime Contractors to submit a bid after written AUTHORIZATION TO BID has been issued by IDOT's Central Bureau of Construction.

## ABOUT AUTHORIZATION TO BID

**WHO CAN BID?:** Bids will be accepted from only those companies that **request and receive** written **Authorization to Bid** from IDOT's Central Bureau of Construction. To request authorization, a potential bidder must complete and submit Part B of the Request for Authorization to Bid/or NOT For Bid Status form (BDE 124INT).

**WHAT CONSTITUTES AUTHORIZATION TO BID?:** When a prospective prime bidder submits a "Request for Proposal Forms and Plans" he/she must indicate at that time which items are being requested for Bidding purposes. Only those items requested For Bidding will be analyzed. After the request has been analyzed, the bidder will be issued a **Proposal Denial and/or Authorization Form**, approved by the Central Bureau of Construction, that indicates which items have been approved for Bidding. If **Authorization to Bid** cannot be approved, the **Proposal Denial and/or Authorization Form** will indicate the reason for denial.

**FIRMS UNSURE AS TO AUTHORIZATION STATUS?** Firms that have not received an authorization form within a reasonable time of complete and correct original document submittal should contact the department as to status. This is critical in the week before the letting. These documents must be received by three days before the letting date. Firms unsure as to authorization status should call the Prequalification Section of the Bureau of Construction at 217/785-4927.

## ABOUT REQUESTS FOR PLANS & PROPOSALS

The request form used for ordering plans and proposals, Form BDE 124INT (Revised 3/2004), has been designed to provide better communication between requesters and IDOT personnel who are responsible for processing plan and proposal orders. If requesters follow the instructions printed on the reverse side of the form, it will help save time, eliminate errors and expedite the processing of requests.

Requests for plans and proposals will not be honored unless submitted on the proper form, a copy of which is included in this issue of the Transportation Bulletin.

### Notice

NO AUTHORIZATION TO BID WILL BE ISSUED UNTIL A **COMPLETED PART B OF FORM BDE 124INT** and THE **ORIGINAL** AFFIDAVIT OF AVAILABILITY HAS BEEN FILED WITH THE CENTRAL BUREAU OF CONSTRUCTION

**SPECIAL NOTICE REGARDING DISADVANTAGED BUSINESS ENTERPRISES**

**April 29, 2005 LETTING**

1. The proposals for the following items contain the Special Provision "Required Disadvantaged Business Participation". **It is the responsibility of each bidder to determine the results of the letting and for the "as read" low bidder to submit a DBE Utilization Plan (Plan), Form SBE 2026, to the Department within 7 working days after the date of the bid opening** as required by the Special Provision. Forms for the submittal of the Plan are available in each district's Bureau of Construction office or by calling the Department's Bureau of Small Business Enterprises at (217) 782-5490. Plans are to be submitted to the Illinois Department of Transportation, Bureau of Small Business Enterprises, Harry R. Hanley Building, 2300 South Dirksen Parkway, Room 319, Springfield, Illinois 62764. **Failure to submit a plan within 7 working days may be cause for rejection of the bid as nonresponsive and may subject the bidder to a penalty.**

The Bureau of Small Business Enterprises maintains a Disadvantaged Business Enterprises Directory (Directory) of certified Disadvantaged Business Enterprises (DBEs) for the purpose of providing a reference source to assist bidders in meeting the requirements of the Special Provision. **Only those firms certified as of the letting date may be included in the Plan.** You can view and download the most current listing of DBE firms/work categories at <http://www.dot.state.il.us>. Those who need a printed copy must contact the Bureau of Small Business Enterprises at (217) 782-5490.

Prime contractors may contact the individuals/consultants in #2 for information regarding available DBE firms. For assistance in meeting OJT and EEO goals, contractors may contact the consultants in #3. The complete listing of DBE, OJT and EEO consultants is available on IDOT's web site under Small Business Enterprises.

ITEM - %	ITEM - %	ITEM - %	ITEM - %	ITEM - %	ITEM - %
1. 10.00% DBE	2. 10.00% DBE	3. 7.00% DBE	4. 4.00% DBE	5. 4.00% DBE	
6. 10.00% DBE	7. 6.00% DBE	8. 5.00% DBE	9. 6.00% DBE	10. 10.00% DBE	
11. 11.00% DBE	12. 8.00% DBE	13. 7.00% DBE	14. 22.00% DBE	15. 5.00% DBE	
16. 22.00% DBE	17. 7.00% DBE	18. 7.00% DBE	19. 5.00% DBE	21. 4.00% DBE	
23. 30.00% DBE	24. 16.00% DBE	25. 4.00% DBE	26. 8.00% DBE	27. 4.00% DBE	
28. 7.00% DBE	29. 9.00% DBE	30. 12.00% DBE	31. 3.00% DBE	34. 25.00% DBE	
35. 25.00% DBE	37. 5.00% DBE	39. 3.00% DBE	43. 5.00% DBE	44. 45.00% DBE	
45. 45.00% DBE	46. 45.00% DBE	53. 15.00% DBE	54. 5.00% DBE	55. 4.00% DBE	
56. 6.00% DBE	57. 7.00% DBE	59. 15.00% DBE	60. 13.00% DBE	61. 13.00% DBE	
62. 20.00% DBE	63. 2.00% DBE	64. 22.00% DBE	65. 15.00% DBE	66. 3.00% DBE	
68. 14.00% DBE	69. 25.00% DBE	70. 30.00% DBE	71. 12.00% DBE	72. 5.00% DBE	
73. 10.00% DBE	74. 3.00% DBE	75. 10.00% DBE	76. 3.00% DBE	80. 25.00% DBE	
81. 22.00% DBE	82. 15.00% DBE	83. 15.00% DBE	93. 15.00% DBE	94. 7.00% DBE	
95. 8.00% DBE	96. 3.00% DBE	98. 6.00% DBE	99. 5.00% DBE	100. 3.00% DBE	
101. 20.00% DBE	102. 35.00% DBE	103. 35.00% DBE	121. 12.00% DBE	122. 14.00% DBE	
123. 4.00% DBE	124. 10.00% DBE	125. 25.00% DBE	127. 10.00% DBE	1P. 21.00% DBE	
2P. 20.00% DBE	1A. 23.00% DBE	2A. 19.00% DBE	3A. 23.00% DBE	4A. 22.70% DBE	
5A. 22.70% DBE	6A. 22.00% DBE	4LR. 8.00% DBE			

2. Technical, management, financial and technology supportive services assistance is available to all DBE firms by contacting the following individuals:

Type of Assistance/District	Supportive Service Consultant	Contact Information
Business Development Group (formerly Management Assistance) Districts 2, 4, 6 and 8	Burris and Lebed 1130 S. Wabash Avenue, Suite 501 Chicago, IL 60605	Chris Russo, Project Director Chris@BurrisLebed.com (312) 638-0018 Fax (312) 566-0041
Business Development Group (formerly Management Assistance) District 1	Mexican American Chamber of Commerce (MACC) 33 N. LaSalle Street, Suite 1720 Chicago, IL 60602	Fidel Barrera, Program Director barrera@ihccbusiness.net (312) 372-3010 Fax (312) 372-3403
Business Development Group (formerly Management Assistance) District 1	Ralph G. Moore 211 West Wacker Drive, Suite 1050 Chicago, IL 60606	Theo Joyner, Project Director theojoyner@rgma.com (312) 419-7260 Fax (312) 419-1918
Business Development Group (formerly Management Assistance) District 3	On Shore Technology Group 505 N. Lake Shore Drive, Suite 6803 Chicago, IL 60611	Valarie King-Bailey, Project Manager vbailey@onshoretech.com (312) 321-6400 Fax 312/670-9839
Business Development Group (formerly Management Assistance) Districts 5, 7, and 9	Wicks Construction 5615 State Street East St. Louis, IL 62203	Victor R. Wicks, Project Manager wicksvcs@earthlink.net (618) 394-0260 Fax 618/394-0577



Type of Assistance/District	Supportive Service Consultant	Contact Information
Business Development Group (formerly Management Assistance) Districts 4 and 6 (Through March 31, 2005)	African American Contractors Association 3901 S. State Street, Suite 103 Chicago, IL 60653	Omar Shareef, President omaraaca@hotmail.com (312) 915-5960 Fax (312) 567-9919
Technical Group (formerly Technical Assistance) Districts 4, 5 and 6 (Through March 31, 2005)	African American Contractors Association 3901 S. State Street, Suite 103 Chicago, IL 60653	Omar Shareef, President omaraaca@hotmail.com (312) 915-5960 Fax (312) 567-9919
Technical Group (formerly Technical Assistance)  Districts 1, 2 and 3	Harper Trenholm & Associates 6811 W. Higgins Avenue, Suite 2 Chicago, IL 60656	Harper Trenholm, Project Manager trenholmhta@earthlink.net (312) 243-0560 Fax (773) 775-4659
Technical Group (formerly Technical Assistance)  District 1	Hispanic American Construction Industry Assoc. (HACIA) 901 W. Jackson Boulevard, Suite 205 Chicago, IL 60607	Manuel Perez, Project Manager mperez@haciaworks.org (312) 666-5910 Fax (312) 666-5692
Technical Group (formerly Technical Assistance)  Districts 4 through 9	Wicks Construction 5615 State Street East St. Louis, IL 62203	Victor R. Wicks, Project Manager wicksvcs@earthlink.net (618) 394-0260 Fax 618/394-0577
Technology Group  District 1	Rebirth of Englewood 1912 West 63 <sup>rd</sup> Street Chicago, IL 60636	Vincent J. Barnes, Executive Director vbarnes@roecdc.net (773) 778-2371 Fax (773) 778-2410
Technology Group  District 1	The Bronner Group 120 North LaSalle Street, Suite 1300 Chicago, IL 60602	Nilo Mulles, Project Manager nmulles@bronnergroup.com (312) 759-5101 Fax (312) 759-5111
Technology Group  Districts 5, 6, 7, 8, and 9	Sivart Consulting, Inc 327 Missouri Avenue East St. Louis, IL 62201	Norman W. Travis, Sr., Project Manager ntravissr@sbcglobal.net (618) 274-1019 Fax (618) 274-6717
Technology Group  Districts 2, 3 and 4	Advanced Concepts Chicago, Inc. 10 S. Riverside Plaza, Suite 1800 Chicago, IL 60606	Walter C. Smith, Project Manager wsmith@aci-hq.com (773) 925-1746 Fax (773) 939-2229
Targeted Assistance Program (TAP)  District 8	Sivart Consulting, Inc 327 Missouri Avenue East St. Louis, IL 62201	Norman W. Travis, Sr., Proj. Manager ntravissr@sbcglobal.net (618) 274-1019 Fax (618) 274-6717
Targeted Assistance Program (TAP)  District 4	Peoria Black Chamber of Commerce 331 Fulton Street, Suite 702 Peoria, IL 61602	Larry Ivory, Project Manager peoriabcc1@aol.com (309) 672-1365 Fax (309) 672-1379

3. Contractors may contact the following On-the-Job Training (OJT) and Equal Employment Opportunity (EEO) supportive services consultants for assistance in meeting OJT and EEO goals.

Type of Assistance/District	Supportive Service Consultant	Contact Information
Employment Group (formerly EEO)  Statewide	Target Group 330 South Wells, Suite 400 Chicago, IL 60606	Kadi Sisay, Project Manager ksisay@targetgroupinc.com (312) 873-0232 Fax (312) 873-0299
Job Training Group (formerly OJT)  Districts 2 through 9	Illinois Laborers-Employers Cooperation and Education Trust 1 North Old State Capitol Plaza Suite 525 Springfield, IL 62701	Otis Pitts, Project Manager illecet@aol.com (217) 789-4306 Fax (217) 789-6999
Job Training (formerly OJT)  District 1	Chicago Urban League 4510 S. Michigan Avenue Chicago, IL 60653	Joan Archie, Project Manager Jarchie@cul-chicago.org (312) 692-0766, ext. 256 Fax 312/692-0769
Job Training (formerly OJT)  District 1	The Coalition for United Community Action – ORTC 2100 South Indiana Avenue, Suite 218 Chicago, IL 60616	Rena Livingston, Project Manager cwlcuca@aol.com 312/225-2085 Fax 312/225-6742
Job Training (formerly OJT)  District 1	Chicago Women in Trades 1657 West Adams Street Chicago, IL 60653	Jane Vellinga jvellinga@cwit2.org (312) 942-1444 Fax (312) 942-0802

## SMALL PROJECTS LISTING

The following items on this letting are small projects designated to encourage the participation of *prequalified* small businesses and or *prequalified* Disadvantaged Business Enterprises.

1	2	3	4	6	20	21	22	23	24
32	34	35	36	39	40	41	42	43	44
45	46	47	48	49	50	52	53	54	55
58	59	60	69	70	76	77	78	79	80
82	83	84	85	86	87	88	89	90	91
92	94	96	97	98	99	100	102	103	104
105	106	107	108	112	113	114	115	116	117
118	120								